



MERRIMACK VALLEY WORKFORCE BOARD

Planning/Career Center Committee

Tuesday, August 18, 2026
9:00 am

Remote Meeting via Zoom
Meeting ID: 827 9734 3571
Passcode: 102102

Meeting Minutes

MEMBERS IN PARTICIPATION:

Andrew Herlihy, Carol Riemer, Frank Surillo

MEMBERS ABSENT:

Frank Amato

STAFF IN PARTICIPATION:

Frank Bonet, Lynda Buote, Corina Ossers, Tracy Myszkowski

GUESTS IN PARTICIPATION:

Esther Alburquerque, Alicia Appugliese, Juan Belliard, Vilma Martinez-Dominguez, Eric Nelson

I. Call to Order and Roll Call

Chairman Frank Surillo welcomed everyone and called the meeting to order at 9:06 a.m. with roll call. This meeting is recorded for meeting minutes purposes only.

II. Approval of Minutes of June 16, 2026, Meeting (vote required)

Chairman Surillo asked for a motion to approve the minutes of the June 16, 2026, meeting.

Motion by Carol Riemer, seconded by Andrew Herlihy to approve the minutes of the June 16, 2026, meeting. Roll call Frank Surillo – yes, Andrew Herlihy – yes, Carol Riemer – yes. Motion passed.

III. Approval of the MMVWB ITA Policy Update – Residency Waiver (vote required)

Frank Bonet said we are recommending an update to the MMVWB ITA Policy to the MMVWB Planning/Career Center Committee. The update is to add language in Section C regarding residency requirement. See new language below.

**MassHire Merrimack Valley Workforce Board
Updates to the MMVWB ITA Policy & Process
Presented to the Planning/Career Center Committee for
Review and Approval on August 18, 2026**

MMVWB Individual Training Account (ITA) Policy Update:

1. Add language in Section C. ITA LIMITATIONS to add a waiver of the residency requirement on a case-by-case basis

New language:

Effective August 18, 2026, the Executive Directors of the MMVCC and MMVWB may approve a waiver of the residency requirement on a case-by-case basis when strict application of the requirement would create an undue hardship or would be inconsistent with the goals of WIOA. All waivers must be supported by documented justification, approved by both Executive Directors, and maintained in the participant's case file.

Frank Bonet said some potential examples of waivers are homelessness and housing instability, relocation due to domestic violence or a safety threat, specialized training not available in their region or transportation or geographic hardship. Corina said we want to make sure that if we have special circumstances, specifically for people living in shelters who move a lot and some cannot disclose their address, we are able to help them overcome that barrier. It's on a case-by-case basis and it must be strongly documented because we have the residency requirement for ITAs.

Frank Bonet said it could also be for displacement due to fire or another emergency.

Andrew said on a case-by-case basis makes sense. If New Hampshire has poor training opportunities, are we going to see a flood of people come in and are the training providers asking for this or is this something we are seeing at the Career Center that we need to do and Frank Bonet said it is something we see at the Career Center every once in a while.

Corina said this is a very case-by-case need. If they don't live in one of our region's cities and towns, there can be a waiver, and if both Executive Directors agree there is an actual need. I don't expect a lot of these, but we need to have a waiver. During spot monitoring, we came across someone who was in a shelter and could have been denied if they had gone through the process. Frank Bonet said funding availability is considered as well.

Chairman Surillo asked for a motion to approve the MMVWB ITA Policy Update – Residency Waiver.

Motion by Andrew Herlihy, seconded by Carol Riemer to approve the MMVWB ITA Policy Update – Residency Waiver. Motion passed.

IV. Performance Summary Update

Frank Bonet presented the Labor Exchange Program and WIOA Performance Summary for the MassHire Merrimack Valley Career Center as of 6.30.26.

LABOR EXCHANGE PROGRAM and WIOA PERFORMANCE SUMMARY
for the MASSHIRE MERRIMACK VALLEY CAREER CENTER
LOWER MERRIMACK VALLEY WORKFORCE DEVELOPMENT AREA
FISCAL YEAR 2026

PROGRAM ACTIVITY	FY26 ANNUAL PLAN	ACTUAL TO DATE as of 6/30/2026	PERCENTAGE OF PLAN
Job Seekers Served			
1. Total Job Seekers Served	8,800	6,494	74%
a. Job Seekers Unemployed	8,200	5,983	73%
b. Persons with Disabilities	388	675	174%
c. UI Claimants Served	6,112	4,624	76%
d. Veterans Served	213	163	77%
2. Total Entered Employments	1,000	685	69%
Employer Services			
1. Total Employers Served	1,309	1,288	98%
a. New to Career Center	519	529	102%
b. Repeat	790	759	96%
2. Employers Receiving Job Seeker Referrals	69	80	116%
3. Employers Hiring from Referrals	19	18	95%
4. Employers Receiving Enhanced Services		243	
WIOA Adults			
1. Total Participants	81	76	94%
a. Carry-in Participants	25	24	96%
b. New Participants	56	52	93%
2. Total Participants in Training (single count)	69	67	97%
a. Carry-in Participants	25		
b. New Participants	44	42	95%
3. Program Exiters	38	29	76%
a. Enter Employment	29	5	17%
i. Average Hourly Wage at Placement	\$20.00	\$25.08	125%
b. Negative Exits	9	24	267%
WIOA Dislocated Workers			
1. Total Participants	52	68	131%
a. Carry-in Participants	29	24	83%
b. New Participants	23	44	191%
2. Total Participants in Training (single count)	64	75	117%
a. Carry-in Participants	29		
b. New Participants	35	46	131%
3. Program Exiters	34	26	76%
a. Enter Employment	27	9	33%
i. Average Hourly Wage at Placement	\$25.00	\$42.86	171%
b. Negative Exits	7	17	243%
WIOA Youth (Younger & Older)			
1. Total Participants	109	86	79%
a. Carry-in Participants	23	19	83%
b. New Participants	86	67	78%
2. Enrollments by Program Element			
a. Occupational Skills Training (ITA's)	52	29	56%
b. Youth Group Program (In-School & Out-of-School)	34	33	97%
c. Work Experience (ITA & Group Program)	38	51	134%
3. Program Exiters	63	56	89%
a. Enter Employment	24	12	50%
b. Average Hourly Wage at Placement		\$20.02	
c. Entered Post Secondary/Advanced Trng (double count possible)	26	0	0%
d. Negative Exits	13	44	338%

References: FY26 MMVWB Annual Plan; MOSES & Crystal reports

Frank said most areas met, exceeded or came close to meeting the goals. Our numbers this year are much better than last year or the year before that. Although we didn't meet 100% of all the goals, we are confident that going forward the Career Center will work to meet those numbers. Are there any questions?

Carol Riemer said have we figured out what's going on with negative exits and Frank said Juan or Alicia speak to that and Alicia Appugliese said I think part of it is that we started with that huge backlog when we came in and figuring out where the customers were, and Juan and I being new and figuring out processes and procedures, we anticipated it was going to be high and we have since put things into place.

Juan Belliard said specifically with youth, we have had discussions about the difficulty in getting them into training and finishing training and not dropping out. Alicia and I have discussed that some of the training programs offered have the same methodology they have used for the last twenty years and haven't adjusted to new requirements of employers. We try to talk to the vendors and the employers to see what skills the youth needs to get a job. Training has been difficult for some youth and it's a difficult population. In the adult population, we have a lot of Work Participant Program (WPP) clients, some who haven't worked in many years or have moved from job to job. They get assistance, SNAP, MassHealth, etc., and sometimes when we offer training, it may not be enough to match what they are receiving with other assistance. With dislocated workers, they were working and they want to find a job. We try to work with them and look at eligibility and make sure it's what they want to do. It's like Alicia said, we were new last year, and we have more experience to be able to increase the numbers.

Frank Bonet said some of our colleagues at Workforce Boards and Career Centers across the commonwealth are having the same issues with dislocated workers. Some enter programs to extend their unemployment benefits then drop out. We have been talking at the Mass Workforce Association about how we can best approach this with the commonwealth and the federal government.

Alicia said we need to do better initial assessments and better relationship building with customers. Once we know the needs and the desire to be in the training, we will have better results.

Vilma Martinez-Dominguez said we had been talking about a potential survey for people who are dropping out to get a sense of any other reasons. We want to be sure we are fully aware of what the reasons are. Those are valid but we want to know if there is anything else and Frank said we talked about this at past meetings and I'm not sure if a survey is conducted. We should.

Chairman Surillo said when doing the initial intake, do we ask if there are barriers that will prevent them from completing a program and Alicia said yes, there is an initial assessment and a comprehensive assessment where they are asked about barriers and with WPP clients, they come to us through referrals and we work with DTA on barriers, like transportation and childcare for example. With what Frank was saying about people just wanting their unemployment benefits extended, I think we need to get better at getting to the root cause of that and doing a better initial assessment and documenting it well.

Frank Bonet said one of the numbers we are very proud of this year is the services for Persons with Disabilities. It will continue to increase with Medicaid work requirements coming in January of 2027.

Frank reviewed the Dashboard report below.

MassHire Merrimack Valley Workforce Board
FY 2026 Performance Dashboard Ending June 30, 2026

FY'26 Annual Budget: \$11,578,614 (as of 6.30.26)

LMVWDA **4.5%**
Unemployment: **June 2026**

Job Seekers Served 6,494 % Of Plan: 74%	Employers Served 1,288 % Of Plan: 98%	Employers Who Hired a Job Seeker Referral 18 % Of Plan: 95%
WIOA Youth New participants: 67 Carry-in: 19 Total Youth Served: 86 <u>% Of Plan:</u> 79%	<u>Customer Demographics</u> Male 3257 Female 2183 White 3249 Hispanic 2741 Other 504 18 and under 94 19-21 226 22-45 3089 46-54 1175 55 and over 1910 Less than HS 648 HS Diploma/GED 2125 Some College 744 Associate Degree 421 Bachelor's Degree 1480 Advanced Degree 902 Unknown 174	WIOA Participants Dislocated Worker: 68 <u>% Of Plan:</u> 131% Adult: 76 <u>% Of Plan:</u> 94%
Total Entered Employment 685 % Of Plan: 69% Average Hourly Wage: \$37.32	FY26 WIOA Funds Invested in Training (as of 6.30.26) \$719,014	FY26 Non-WIOA Funds Invested in Training (as of 6.30.26) \$121,986

Andrew said I hope the full board gets to look at the June 30th report. There are a lot of good numbers and some concerning things. This data tells a lot. My question is operational. We don't count an Entered Employment until day 90 of employment, correct? Are there Entered Employments that can still trickle in? Are these the final numbers and Corina said the numbers you see are based on the information entered in MOSES but the State will run their second quarter and fourth quarter exit numbers because they compare that to Department of Unemployment Assistance (DUA) wage records. We won't see that until possibly October. It might capture more Entered Employments. I don't anticipate a lot. We need to do a better job at capturing Entered Employments right when job seekers find jobs because those records that MDCS compares to DUA is based on what we enter in MOSES. Once we have the employment information, we enter it. We don't wait 90 days. The 90 days you may be referring to Andrew is the follow-up that is one of the outcomes for WIOA performance.

Frank Bonet said regarding dislocated workers, Lynda Buote sends our area's monthly unemployment reports to MMVWB members, and I share them with town managers and administrators. Massachusetts is at 4.2% and Lower Merrimack Valley is at 4.5% for June. We're seeing small increases here and there and that's why dislocated worker numbers are up.

LABOR EXCHANGE PROGRAM and WIOA PERFORMANCE SUMMARY
for the MASSHIRE MERRIMACK VALLEY CAREER CENTER
LOWER MERRIMACK VALLEY WORKFORCE DEVELOPMENT AREA
FISCAL YEAR 2027

PROGRAM ACTIVITY	FY27 ANNUAL PLAN PENDING	ACTUAL TO DATE as of 7/31/2026	PERCENTAGE OF PLAN
Job Seekers Served			
1. Total Job Seekers Served		891	#DIV/0!
a. Job Seekers Unemployed		790	#DIV/0!
b. Persons with Disabilities		100	#DIV/0!
c. UI Claimants Served		476	#DIV/0!
d. Veterans Served		21	#DIV/0!
2. Total Entered Employments		49	#DIV/0!
Employer Services			
1. Total Employers Served		164	#DIV/0!
a. New to Career Center		23	#DIV/0!
b. Repeat		141	#DIV/0!
2. Employers Receiving Job Seeker Referrals		11	#DIV/0!
3. Employers Hiring from Referrals		2	#DIV/0!
4. Employers Receiving Enhanced Services		51	
WIOA Adults			
1. Total Participants		43	#DIV/0!
a. Carry-in Participants		43	#DIV/0!
b. New Participants		0	#DIV/0!
2. Total Participants in Training (single count)		1	#DIV/0!
a. Carry-in Participants			
b. New Participants		1	#DIV/0!
3. Program Exiters		0	#DIV/0!
a. Enter Employment		0	#DIV/0!
i. Average Hourly Wage at Placement		\$0.00	#DIV/0!
b. Negative Exits		0	#DIV/0!
WIOA Dislocated Workers			
1. Total Participants		41	#DIV/0!
a. Carry-in Participants		41	#DIV/0!
b. New Participants		0	#DIV/0!
2. Total Participants in Training (single count)		0	#DIV/0!
a. Carry-in Participants			
b. New Participants		0	#DIV/0!
3. Program Exiters		0	#DIV/0!
a. Enter Employment		0	#DIV/0!
i. Average Hourly Wage at Placement		\$0.00	#DIV/0!
b. Negative Exits		0	#DIV/0!
WIOA Youth (Younger & Older)			
1. Total Participants		30	#DIV/0!
a. Carry-in Participants		30	#DIV/0!
b. New Participants		0	#DIV/0!
2. Enrollments by Program Element			
a. Occupational Skills Training (ITA's)		1	#DIV/0!
b. Youth Group Program (In-School & Out-of-School)		0	#DIV/0!
c. Work Experience (ITA & Group Program)		1	#DIV/0!
3. Program Exiters		0	#DIV/0!
a. Enter Employment		0	#DIV/0!
b. Average Hourly Wage at Placement		\$0.00	
c. Entered Post Secondary/Advanced Trng (double count possible)		0	#DIV/0!
d. Negative Exits		0	#DIV/0!

References: FY26 MMVWB Annual Plan; MOSES & Crystal reports

Please Note: FY27 Annual Plan numbers are not available yet

Frank Bonet said this is the July report. The FY27 Annual Plan data is pending. We met with the Career Center to review proposed numbers and make some changes. This is part of the annual packet that will be presented to the MMVWB for approval and then to our CEO, Mayor De Peña for approval. MDCS has agreed to provide additional time for the mayor's signature if needed.

Andrew asked if the June 30th numbers can be provided at the board meeting and Frank said yes, we can share this with the board at the meeting on August 26th.

Frank said are there any questions and there were none.

V. Budget Update

Frank Bonet presented the MassHire Merrimack Valley Workforce Board Budget Report for FY 2026 as of 6.30.26



MassHire Merrimack Valley Workforce Board Budget Report for FY 2026

As of **6/30/2026**

	Budget	Expenditure	Accrual	Balance	% Used
MMVWB Total	\$4,044,526	\$2,427,510	\$0	\$1,617,016	60.02%
GLCAC Total	\$2,634,811	\$1,785,851	\$0	\$848,959	67.78%
DCS Total	\$1,660,310	\$1,457,098	\$0	\$203,211	87.76%
Customer Training Total	\$3,238,968	\$1,849,194	\$0	\$1,389,774	57.09%
Youth Wages & Stipends		\$959,366	\$0		
Non-Youth Wages & Stipends		\$13,900	\$0		
WIOA Individual Training Account & Group Training		\$719,014	\$0		
Non-WIOA Group Training		\$121,986	\$0		
On the Job Training		\$0	\$0		
Needs Related Payments		\$0	\$0.00		
Support Services		\$34,928	\$0.00		
Grand Total	\$11,578,614	\$7,519,654	\$0	\$4,058,960	64.94%
		\$7,519,654		\$4,058,960	35.06%
		\$0.00			

WIOA Training Total is	\$719,014
NON WIOA Training Total is	\$121,986

GLCAC Expenses are paid through June 2026.

DCS Expenses are through June 2026.

MassHire Merrimack Valley Workforce Board Budget Report for FY 2026

Balance of Funds by Fiscal Year

As of **6/30/2026**

Grants ending in Fiscal Year 2026	Start Date of Grant	End Date of Grant	Balance available to spend by June 30, 2026
Youth Works - FY 25-26	5/15/2025	6/30/2026	\$0
Adult Community Learning Services	7/1/2025	6/30/2026	\$0
Senior Community Services	7/1/2025	6/30/2026	\$0
Mass Commission for Blind	7/1/2025	6/30/2026	\$0
MassAbility	7/1/2025	6/30/2026	\$0
Snap Expansion qtr 1 FY 26	7/1/2025	9/30/2025	\$0
DTA Work Program	7/1/2025	6/30/2026	\$0
DESE Career Pathways	7/1/2025	6/30/2026	\$0
Emergency Assistance Shelter Funding FY25-26	10/1/2024	6/30/2026	\$7,173
ARPA Upskilling Navigator FY 22-26	5/1/2022	6/30/2026	\$0
WCTF Behavioral Health Program FY24-27	1/1/2024	1/31/2026	\$0
Workforce Investment Board	7/1/2025	6/30/2026	\$0
Connecting Activities	7/8/2025	6/30/2026	\$0
Helfrich Brothers - FY 25-26	1/14/2025	12/31/2025	\$0
Wagner Peyser 10% FY26	7/1/2025	6/30/2026	\$0
Career Center One Stop	7/1/2025	6/30/2026	\$0
DVOP JVSG	7/1/2025	6/30/2026	\$20,624
Rapid Response DCS Staff	7/1/2025	6/30/2026	\$17,346
WIOA Youth FY 25	7/1/2025	6/30/2026	\$0
WIOA Adult FY 25	7/1/2025	6/30/2026	\$0
WIOA Dislocated Worker FY 25	7/1/2025	6/30/2026	\$0
		Total	\$45,143
			1.11%
Multiple Years Grants	Start Date of Grant	End Date of Grant	Balance available to spend after June 30, 2026
Youth Works - FY 26-27	4/1/2026	6/30/2027	\$1,022,400
WCTF Healthcare Hub Program FY24-27	1/1/2024	12/31/2026	\$130,722
WCTF ESOL Program FY24-27	10/1/2023	9/30/2026	\$179,083
MTC Advanced Mfg FY26-27	7/1/2025	9/30/2026	\$2,000
COL Youth AI Workforce Training - FY26-27	5/22/2026	6/30/2027	\$200,000
Wagner Peyser 90% FY 26-27	7/1/2025	6/30/2027	\$166,218
RESEA CY 25	1/1/2025	9/30/2026	\$382,027
RESEA CY 24	7/1/2024	9/30/2026	\$0
WIOA Youth FY 26	7/1/2025	6/30/2027	\$1,077,448
WIOA Adult FY 26	7/1/2025	6/30/2027	\$462,264
WIOA Dislocated Worker FY 26	7/1/2025	6/30/2027	\$311,655
GLCAC Other Direct Funding			\$80,000
		Total	\$4,013,817
			98.89%
Total Balance			\$4,058,960.06
Total Report			\$4,058,960.06
Variance			\$0.00

REPORT PERIOD 6/30/25																												
Grant #	GRANT NAME	MASHIRRE MWBR			GLAC			DOJ - STATE PARTNER			CUSTOMER TRAINING			TOTAL BUDGET, EXPENSES, AND BALANCES			CASH			OBLIGATIONS & ACCRUALS			TOTAL					
		BUDGET	EXPENSES	BALANCES	BUDGET	EXPENSES	BALANCES	BUDGET	EXPENSES	BALANCES	BUDGET	EXPENSES	BALANCES	BUDGET	EXPENSES	BALANCES	REVENUES	CASH FLOW	MASHIRRE MWBR	GLAC	DOJ - STATE	CUSTOMER TRAINING						
4	City Cash Flow/Discretionary Fund	\$0.00		\$0.00			\$0.00									\$0.00	\$881,083.44	\$881,083.44					\$0.00				\$0.00	
13	Youth Works - FY 26-27	\$405,544.00		\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
15	Youth Works FY 25-26	\$263,520.35	\$2,396.65	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
31	Adult Community Learning Services	\$62,100	\$62,100	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
33	Mesa Commission for Blind	\$353.00	\$353.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
34	Mental Health	\$84.00	\$84.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
36	Snag Expansion Qtr 1 FY 26	\$328.00	\$328.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
37	Snag Expansion Qtr 2 & 4 FY 25	\$1,224.00	\$1,224.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
38	OTA Work Program	\$1,344.00	\$1,344.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
39	DESE Career Pathways	\$14,566.03	\$14,566.03	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
47	Emergency Assistance Shelter Funding FY25-26	\$3,472.13	\$3,472.13	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
54	ARPA Unstoppable Rebuilder FY 23-25	\$0.00		\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
73	WCTF Healthcare Into Program FY24-27	\$11,405.80	\$11,405.80	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
77	WCTF Healthcare Into Program FY24-27	\$2,207,771.01	\$2,207,771.01	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
78	WCTF ESOL Program FY24-27	\$316,514.83	\$316,514.83	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
81	Workforce Investment Board	\$95,000.00	\$95,000.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
82	Connecting Activities	\$32,387.00	\$32,387.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
85	Hartford Brothers - FY 25-26	\$9,432.26	\$9,432.26	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
86	MTC Advanced Mktg FY25-27	\$2,000.00		\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
89	COJ Youth At Workforce Training - FY25-27	\$118,150.00		\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
90	Warner Paper 50K FY 26	\$0.00		\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
91	Warner Paper 10K FY26	\$9,999.77	\$9,999.77	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
92	Career Center One Stop	\$17,921.48	\$17,921.48	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
93	DNOP 2025	\$0.00		\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
95	Real Response DOJ Staff	\$0.00		\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
97	RESA CY 25	\$14,406.00		\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
98	RESA CY 26	\$14,004.00	\$14,004.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
10	WDOA Youth FY 25	\$180,301.00	\$180,301.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
22	WDOA Youth FY 26	\$531,711.28	\$531,711.28	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
30	WDOA Adult FY 25	\$157,888.08	\$157,888.08	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
44	WDOA Adult FY 26	\$261,147.00	\$261,147.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
50	WDOA Dislocated Worker FY 25	\$154,193.13	\$154,193.13	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
66	WDOA Dislocated Worker FY 26	\$51,748.00	\$51,748.00	\$0.00			\$0.00									\$0.00								\$0.00				\$0.00
	GLAC - Other Direct Funding/Estimated Accrual															\$0.00								\$0.00				\$0.00
	Total	\$4,044,528.14	\$1,427,516.43	\$1,437,015.75			\$1,437,015.75			\$294,211.41			\$1,437,015.75			\$294,211.41								\$4,044,528.14				\$4,044,528.14

Andrew said I'm glad we didn't lose a lot of money in June, but we still have a lot of youth money and Frank said yes.



Fiscal Year 2026 Highlights
As of June 30, 2026

Received Funding for COL Youth AI Workforce Training FY 26-27 in the amount of \$200,000 from the City of Lawrence. MMVWB portion \$96,000. Training portion \$104,000.

Received funding for Snap Quarter 2- 4 in the amount of \$29,124.96. MMVWB portion is \$1,224, GLCAC portion is \$23,261 and DCS portion is \$4,639.96.

Received additional funds for RESEA CY 25 in the amount of \$201,779.50. MMVWB portion is \$7,348, GLCAC portion is \$139,620 and DCS portion is \$54,811.50.

GLCAC Received Direct Funding for Volunteers of America of Massachusetts in the amount of \$80,000.00.

Frank said are there any questions and there were none.

VI. Career Center Report

Alicia Appugliese provided the Career Center Report:

Career Center Report
Planning Committee Meeting August 18, 2026

Business Services (as of 10 AUG 2026):

Past Events:

- 7/1/26 USPS Recruitment (@MVCC) – 7 Job Seekers
- 7/7/26 Home Instead Recruitment (@MVCC) – 4 Job Seekers
- 7/8/26 Essex Technical School Bus Driver Info Session (Virtual) – 4 Job Seekers
- 7/9/26 Monogram Food Recruitment (@MVCC) – 10 Job Seekers
- 7/15/26 Mass PCA Info Session (Virtual) – 7 Job Seekers
- 7/16/26 Vicor Recruitment (onsite @ Vicor) – 25 Job Seekers
- 7/22/26 Summer Job Fair (via Premier Virtual platform) – 67 Job Seekers

Upcoming Events:

- 8/13/26 CoWorx Staffing (@MVCC)
- 8/25/26 American Power Service (onsite @ American Power)
- 8/27/26 Aerotek Staffing (@MVCC)
- 9/9/26 Business Resource Seminar (Virtual)

- 9/10/26 MKS Instruments (onsite @ MKS)
 - Working on keeping WIOA Training customers engaged until funding becomes available
 - Continuing cohorts for our WPP customers- focusing on Job Search, Interviewing Skills and Resume Creation and adding volunteer opportunities for participants
 - Increasing our work with Essex County Pre-release and Reentry program – provide monthly workshops to prerelease individuals
 - Starting to identify youth activities that will increase our youth training participation. Partnering with high schools, alternative schools, public libraries, housing authorities and community centers to establish monthly in person “office hours” to create a presence for youth in our service areas
 - Currently interviewing for an employment counselor and a business service representative

Chairman Surillo said Alicia, let me know if you need help with Methuen Housing Authority and Alicia said thank you.

Chairman Surillo said are there any questions and there were none.

VII. Topics Not Reasonably Anticipated

Chairman Surillo said the City of Lawrence - Business and Economic Development will present an AI training session for small businesses tonight from 5:30 pm to 7:00 pm at the Lawrence Public Library on Lawrence Street. Frank Bonet said who are the presenters and Chairman Surillo said I will send the names to you via email.

Chairman Surillo said how can we be more creative in attracting youth and how can the Business and Economic Development team help and Frank Bonet said we appreciate your help and whoever is awarded the RFP will appreciate it as well.

Vilma said thank you Frank for your support during the process of submitting the grant application. If we do get the grant, I think it will be amazing because we’ve been looking at the misalignment that exists sometimes between job trainings and job opportunities in our workforce and we’re going to continue to work on that with your support and the Lawrence Partnership, but also with the LEADS project that I’m working on. We’re going to look at this whether we get funded or not. I think it forces us to think outside the box to look at some of the issues and make better connections and increase access to the Career Center and Frank said we are also providing support to Community Action Council in Haverhill who is also submitting for the grant.

VIII. Adjourn (vote required)

Having no further business, Chairman Frank Surillo called for a motion to adjourn the meeting.

Motion by Andrew Herlihy, seconded by Carol Riemer to adjourn the meeting. The meeting was adjourned.

Respectfully submitted,

Lynda Buote

Recorder

Exhibits Used:

MMVWB Planning/Career Center Committee Meeting Minutes 6.16.26

MMVWB ITA Policy Update Residency Waiver - Summary

Labor Exchange Program and WIOA Performance Summary for the MHMVCC as of 6.30.26
Labor Exchange Program and WIOA Performance Summary for the MHMVCC as of 7.31.26
MassHire Merrimack Valley Workforce Board Budget Report for FY 2026 as of 6.30.26
MassHire Merrimack Valley Career Center Report 8.18.26