



MERRIMACK VALLEY WORKFORCE BOARD

MMVWB WIOA Youth RFP Bidder's Conference

Remote Meeting via ZOOM

Meeting ID: 846 211 6073

Passcode: 082661

Wednesday, July 20, 2022

1:00 pm

Meeting Minutes

Varsha thanked the guests for attending today's WIOA Youth RFP Bidder's Conference meeting.

She informed attendees that an addendum to both the Adult and Youth RFPs will be issued on our website next week that will include an Excel file for the budget.

Varsha opened the meeting to questions.

Question: Are attachments G1 and G2 (the proposal narrative questions) the same?

Response: This RFP is for In-School and Out-of-School Youth. If you are submitting a proposal for both, they need to be submitted separately. There are separate questions for each. Attachment G1 is for Out- of- School Youth program and Attachment G2 is for In-School Youth program.

Question: Is placement the vendor's responsibility?

Response: Yes. As noted on page 38, in the Out-of-School Program Proposal Narrative Questions, there is an entered employment outcome goal set.

Question: Can you clarify page 36 where it reads "Describe the activities to take place during the summer component."

Response: Page 36 are the narrative questions for Out-of-School Programming. If you are submitting a proposal starting October 1st, we are assuming that the first component is going to be training, job readiness or other activities and at some point, during the summer, you would be working on work experience towards the end of training programs. This is an assumption and may change when you provide the program timeline.

Question: So basically – what's happening during the latter half?

Response: Yes.

Question: Will the vendor be able to share any space with the Career Center or will we have to have our own location? To co-locate any aspects of the program we were going to run.

Response: No. The Career Center does not have the capacity to offer space to vendors.

Question: Is \$320k the total funds available for the programs?

Response: There is \$320k available. Propose whatever program you would like to. There is no cap on the number of proposals or amount right now. We'll evaluate based on what we receive.

Question: Will we be reviewing the agenda items?

Response: The agenda items can be found on our website, www.masshiremvwb.org. The link is: WIOA Youth RFP Technical Assistance 6.7.2022.

Varsha asked the group to email any additional questions to her at vgandhi@masshiremvwb.org. **The deadline for questions is August 10, 2022, at 11:00 a.m.** All questions and answers will be compiled and posted on the MMVWB website masshiremvwb.org after August 10th. Varsha will send out an email with reference link.

Corina thanked everyone for attending today. We look forward to receiving proposals. Enjoy the rest of your day.